

**DRAFT MINUTES**  
**Area 53, Panel 71, Area Committee Meeting**  
**October 9, 2022, Meeting on Zoom**

**1. Opened Meeting at 1:06PM**

- Serenity Prayer
- Composition and Purpose of the Area Committee – Read by Margie J.

**2. Reports**

- Treasurer – Tom D.  
Budget Report, Year-to-Date (See attached)  
Tom presented the year to date budget. He pointed out that there are errors which he will correct. Corrected version will be sent out.

2023 Budget Proposal – Tom D (See attached)

Discussion invited by Treasurer on 3 line items.

MOTION: To delete Line 17 Copy Expense and move it to Line 23a for Assemblies, AND to appropriate \$800 for that line item in the 2023 Budget (Chris J./ Taffy J, GV Chair)

Motion Carried: (15:0)

MOTION : Appropriate \$1000 for line item 36 Committee Chairs to Area 53 Mini/State Convention and \$5000 for line item 37 GSRs and DCMs to Area 53 Mini/State Convention

Motion Carried: (16:0)

- Secretary – Chris J. (Approval of July Area Committee Minutes)  
Minutes for the July ACM were presented for acceptance.  
MOTION: To accept the July ACM Minutes as presented. ( Joe M Dan S )  
Motion Carried : ( 18: 0)

Preparations for Transition – Chris stated that he’s been working with Joe M., Secretary-Elect, concerning how-tos of the job.

Flyers for Distribution – Chris asked those sending flyer file to the Secretary for distribution to be sure that files meet the following parameters:

1. Files must be smaller than 2 MB. This will prevent taking too much time for recipients to download / open and make printing more reasonable for anyone who’d like to take the flyers to their group. (Tip: Avoiding background colors and photos can help to reduce file size)
2. Files must be received by the Secretary in PDF format. Everybody can open these files.

- DCM Chair – Nicholas B. (Report on October DCM Committee Meeting)  
Met Hybrid – In person was at Desert Island Club. Also on zoom (11 in person 7 on Zoom)  
New Officers for Panel 73  
DCMC Kevin D, Chair: Kyle M, Alt Chair, Heather R, Sec

- Registrar – Dan S. (See attached report)  
21 persons in attendance,  
Provided updated list of active groups to Web team  
Provided Trifold to both Web team and COGF  
Transition planning underway with Registrar-Elect, Chris J

### 3. Old Business

None

### 4. New Business

- Appointment of Margie J. as Alternate Registrar for Panel 73. Plan to ratify her appointment at the December Assembly
- Still searching for Web Admin & Alternate Web Admin  
Bill Y, indicated that he has prepared job description, available on Area Committee Web Page. Chair wishes to create a Web Admin search committee. Invites participants.  
There was discussion about hiring a web-site maintenance service. Chair will reach out to other areas using outside services.

### 5. Challenges and/or Concerns

- Archives, Chair Teri G stated that she hopes to use the area tax exempt status for online purchases. Asking for shared experience? Mac, Alt Treasurer, shared that sometimes companies will ask to have certificate uploaded, others just need tax exempt ID number.
- Grapevine – Chair Taffy J stated that GV Comm is collecting old GVs for re-distribution to treatment centers, prisons, etc...
- Margie J (DCM 33) asked about sobriety time requirement of Web Admin? Ans from Chair Marcia H “substantial sobriety”

### 6. Set Agenda for December 2022 Assembly

After discussion, the following agenda was agreed.

Officers Reports

District / GSR Reports

Standing Committee Reports

Ad Hoc Comm Reports

Lunch, : Hoping to have buffet available if hotel staffing allows?

Guidelines Proposals on Secretary and Registrar Job Descriptions

Guideline Proposal re: virtual district

Assembly Planning - Kyle M, D28 offered an agenda item.

In the spirit of 12 Traditions and 12 Concepts, We (District 28) motion that the venue/means of Area 53 assemblies be determined by vote of the assembly; further that neither any person(s) nor the area planning committee can reverse the vote of the assembly.

Bill Y, Web Admin, pointed out that this motion could not be made effective without a guideline change, hence it would have to come to the assembly as a guideline change and go through the process. Ed A , Alt Delegate, offered to assist Kyle with this proposal.

## **7. Events**

- For upcoming Area 53 events, District and Standing Committee meetings, please see the Area Calendar at [\*\*area53aa.org/events\*\*](http://area53aa.org/events)
- Joel K. indicated that Mini Conference Planning Meeting Schedule will be announced soon. Contract for this event has been signed with DoubleTree Hotel
- December Assembly - December 11, 2022  
DoubleTree Hotel - 175 Hutchinson Avenue, Columbus, OH 43235

## **8. Close with the Responsibility Statement at 3:14PM**

## REGISTRAR'S AREA COMMITTEE MEETING REPORT – October 09, 2022

Attendance: 21 people in 7 service positions are attending the October 09, 2022 Area Committee Meeting held on Zoom.

<i>Position</i>	Online	Total
Alternate Area Officer	3	3
Alternate Delegate	1	1
Area Officer	5	5
DCM	6	6
DCM Chairperson	1	1
Delegate		
GSR		
Interested AA		
Past Delegate	1	1
Standing Committee Chairperson or Alternate	4	4
<b>Total</b>	<b>21</b>	<b>21</b>

An updated listing of all ACTIVE groups as of October 02, 2022 has been provided to the web admin team for publication on the website's group listing page and district pages. Also, an updated trifold as of October 02, 2022 was furnished to the web admin team for publication on the website's CONTACT page. Thank you Web Admin Team for all you do for us!

Brenda B., our Alternate Registrar, has provided updated Area 53 information to our Central Ohio Group Fellowship for publication on the Conscience Contact publication Area 53 page. Thank you Brenda for serving Area 53!

Since the September Assembly, four groups have contacted the Registrar's shop with registration questions, or updated group information that was entered into Fellowship Connection.

Finally, I have been preparing to provide information to Area Assembly members regarding the upcoming vote at the December Assembly on adding a new virtual district.

Respectfully,

Dan S.  
Area 53 Registrar, Panel 71

2022 Area 53 Budget a/o September 30								Projected from 2021
Incomes		2022	YTD	Qtr 4	Qtr 3	Qtr 2	Qtr 1	
1	January 2022 Bank Balance (Starting Balance)	\$ 30,000		\$ 17,547	\$ 20,987	\$ 20,256	\$ 28,427	\$ 30,000
2a	Group/Individual Contributions - PO Box	\$ 12,000	\$ 14,735		\$ 4,278	\$ 3,706	\$ 6,751	\$ 12,000
2b	Group Contributions - Online (PayPal)	\$ 3,000	\$ 1,967		\$ 718	\$ 418	\$ 831	\$ 3,000
3	<b>Total Funds</b>	<b>\$ 45,000</b>	<b>\$ 16,702</b>	<b>\$ 17,547</b>	<b>\$ 25,983</b>	<b>\$ 24,380</b>	<b>\$ 36,009</b>	<b>\$ 45,000</b>
<b>Expenses</b>								
<b>Officer Expenses</b>								
4	GSO Expense--Delegate to NY	\$ 3,000	\$ 3,000				\$ 3,000	\$ 3,000
5	Delegate International Fund - Current Balance \$3100	\$ -	\$ -					
6	Delegate Expenses	\$ 3,400	\$ 3,242		\$ 166	\$ 538	\$ 2,538	\$ 3,400
7	Alt Delegate Expenses	\$ 2,000	\$ 2,788		\$ 1,042		\$ 1,746	\$ 2,000
8	Chairperson Expense	\$ 1,400	\$ 593		\$ 333		\$ 260	\$ 1,400
9	Alt Chairperson Expense	\$ 700	\$ 330			\$ 70	\$ 260	\$ 700
10	Past Dels to CDPP/A53 Mini-Conf	\$ 3,000	\$ 1,512		\$ 806		\$ 706	\$ 1,500
11	Other Officers to Area 53 Mini/State Conv/Forum	\$ 6,000	\$ 2,332		\$ 1,209		\$ 1,123	\$ 3,000
12	Other Officers or Alternates to Assembly	\$ -	\$ -					\$ 250
13	DCM Chairperson Mileage Expense	\$ 150	\$ -					\$ 150
14	<b>Total Officer Expenses</b>	<b>\$ 19,650</b>	<b>\$ 13,797</b>	<b>\$ -</b>	<b>\$ 3,556</b>	<b>\$ 608</b>	<b>\$ 9,633</b>	<b>\$ 15,400</b>
<b>Operating Expenses</b>								
15	Rent for Archive Storage	\$ 1,420	\$ 894		\$ 444		\$ 450	\$ 400
16	Postal and Supply Expenses	\$ 300	\$ 353		\$ 48	\$ 184	\$ 121	\$ 400
17	Copying Expenses	\$ 1,000	\$ -					\$ 1,000
18	Bank Service Charges	\$ -	\$ -					\$ -
19	Web Site/Web Services	\$ 600	\$ 1,002		\$ 576	\$ 48	\$ 378	\$ 600
20	Certificate for State of Ohio Registration Non-Profit		\$ -					\$ 25
21	<b>Total Operating Expenses</b>	<b>\$ 3,320</b>	<b>\$ 2,249</b>	<b>\$ -</b>	<b>\$ 1,068</b>	<b>\$ 232</b>	<b>\$ 949</b>	<b>\$ 2,425</b>
<b>Meeting &amp; Convention Expenses</b>								
22	DCM/Area Committee Meeting	\$ 300	\$ -					\$ 300
23	Assemblies/ <b>ZOOM</b>	\$ 3,000	\$ 2,320		\$ 1,307	\$ 874	\$ 139	\$ 1,800
24	State Convention-Hospitality Room	\$ 200	\$ 200		\$ 200			\$ 200
25	<b>Total Meeting &amp; Convention Expenses</b>	<b>\$ 3,500</b>	<b>\$ 2,520</b>	<b>\$ -</b>	<b>\$ 1,507</b>	<b>\$ 874</b>	<b>\$ 139</b>	<b>\$ 2,300</b>
<b>Committee Expenses</b>								
26	Mini-Conference	\$ 150	\$ 150			\$ 150		\$ 150
27	Archives	\$ 750	\$ 690		\$ 23	\$ 421	\$ 246	\$ 200
28	Archives Committee Training	\$ 1,100	\$ 2,107		\$ 1,254	\$ 853		
29	CPC/PI	\$ 1,000	\$ -					\$ 1,000
30	Correctional Facilities	\$ 900	\$ 900		\$ 450		\$ 450	\$ 900
31	Treatment Facilities	\$ 500	\$ 138			\$ 138		\$ 500
32	Grapevine	\$ 500	\$ 500		\$ 250		\$ 250	\$ 500
33	Group Services	\$ 500	\$ 135		\$ 18	\$ 117		\$ 500
34	Accessibilities	\$ 500	\$ 172				\$ 172	\$ 200
35	Liasion	\$ 100	\$ -					\$ 100
36	Committee Chairs to Area 53 Mini/State Conv.	\$ 1,350	\$ 910		\$ 310		\$ 600	\$ 450
37	DCMs and GSRs to Area 53 Mini/State Con.	\$ 5,800	\$ 4,009		\$ 590	\$ 105	\$ 3,314	
38	<b>Total Committee Expenses</b>	<b>\$ 13,320</b>	<b>\$ 9,016</b>	<b>\$ -</b>	<b>\$ 2,305</b>	<b>\$ 1,679</b>	<b>\$ 5,032</b>	<b>\$ 4,500</b>
39	<b>Total Expenses</b>	<b>\$ 39,790</b>	<b>\$ 27,582</b>	<b>\$ -</b>	<b>\$ 8,436</b>	<b>\$ 3,393</b>	<b>\$ 15,753</b>	<b>\$ 24,625</b>
40	<b>Ledger Balance</b>			<b>\$ 17,547</b>	<b>\$ 17,547</b>	<b>\$ 20,987</b>	<b>\$ 20,256</b>	
41	<b>Prudent Reserve \$3500</b>			<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	
42	<b>Funds Available for Use</b>				<b>\$ 14,047</b>	<b>\$ 17,487</b>	<b>\$ 16,756</b>	

2023 Area 53 Proposed Budget							Last Year
Incomes		2023	Qtr 4	Qtr 3	Qtr 2	Qtr 1	Forecast
1	January 2022 Bank Balance (Starting Balance)	\$ 22,000					\$ 30,000
2a	Group/Individual Contributions - PO Box	\$ 20,000					\$ 12,000
2b	Group Contributions - Online (PayPal)	\$ 3,000					\$ 3,000
3	<b>Total Funds</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>
Expenses							
Officer Expenses							
4	GSO Expense--Delegate to NY	\$ 3,000				\$ -	\$ 3,000
5	Delegate International Fund - Current Balance \$3000	\$ -					
6	Delegate Expenses	\$ 4,000					\$ 3,400
7	Alt Delegate Expenses	\$ 3,000					\$ 2,000
8	Chairperson Expense	\$ 1,000					\$ 1,400
9	Alt Chairperson Expense	\$ 500					\$ 700
10	Past Dels to CDDP/A53 Mini-Conf	\$ 3,000					\$ 1,500
11	Other Officers to Area 53 Mini/State Conv/Forum	\$ 3,000					\$ 3,000
12	Other Officers or Alternates to Assembly	\$ 250					\$ 250
13	DCM Chairperson Mileage Expense	\$ 150					\$ 150
14	<b>Total Officer Expenses</b>	<b>\$ 17,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,400</b>
Operating Expenses							
15	Rent for Archive Storage	\$ 564					\$ 400
16	Postal and Supply Expenses	\$ 400					\$ 400
17	Copying Expenses	Discuss					\$ 1,000
18	Bank Service Charges						\$ -
19	Web Site/Web Services	\$ 800					\$ 600
20	Certificate for State of Ohio Registration Non-Profit	\$ 25					\$ 25
21	<b>Total Operating Expenses</b>	<b>\$ 1,789</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,425</b>
Meeting & Convention Expenses							
22	DCM/Area Committee Meeting	\$ 300					\$ 300
23	Assemblies/ <b>ZOOM</b>	\$ 3,000					\$ 1,800
24	State Convention-Hospitality Room	\$ 200					\$ 200
25	<b>Total Meeting &amp; Convention Expenses</b>	<b>\$ 3,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,300</b>
Committee Expenses							
26	Mini-Conference	\$ 150					\$ 150
27	Archives	\$ 1,776					\$ 200
28	Archives Committee Training & Travel	\$ 4,000					
29	CPC/PI	\$ 1,000					\$ 1,000
30	Correctional Facilities	\$ 900					\$ 900
31	Treatment Facilities	\$ 500					\$ 500
32	Grapevine	\$ 400					\$ 500
33	Group Services	\$ 500					\$ 500
34	Accessibilities	\$ 595					\$ 200
35	Liasion	\$ 100					\$ 100
36	Committee Chairs to Area 53 Mini/State Conv.	Discuss					
37	DCMs and GSRs to Area 53 Mini/State Con.	Discuss					
38	<b>Total Committee Expenses</b>	<b>\$ 9,921</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,050</b>
39	<b>Total Expenses</b>	<b>\$ 33,110</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,175</b>
40	<b>Ledger Balance</b>	<b>\$ 11,890</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,825</b>
41	<b>Prudent Reserve \$3500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>
42	<b>Funds Available for Use</b>	<b>\$ 8,390</b>	<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	<b>\$ (3,500)</b>	<b>\$ 17,325</b>